

# Explanation Generation Templates

Draft clear, learner-friendly explanations

## 1. Concept Explanation Template

Explain [concept] to [audience].

Structure:

1. What it is (simple definition in 1 sentence)
2. Why it matters (relevance to their work)
3. How it works (step-by-step or key components)
4. Common misconceptions (what people get wrong)
5. Practical application (how they'll use it)

Keep language conversational, use analogies where helpful, avoid jargon unless necessary.

## 2. Process Explanation

Explain the process of [task/procedure] for [audience].

Break into clear steps:

- Step 1: [Action] - Why: [Reason] - Common mistake: [Error]
- Step 2: [Action] - Why: [Reason] - Common mistake: [Error]

[Continue for all steps]

Include:

- ✓ Decision points (when to do X vs Y)
- ✓ Quality checks (how to know it's correct)
- ✓ Troubleshooting (what to do if it goes wrong)

## 3. Simplify Complex Content

Take this technical content and rewrite it for [non-technical audience]:

[Paste complex content here]

Simplify by:

- Using everyday language instead of technical terms
- Adding concrete examples
- Breaking into shorter sentences
- Using analogies to familiar concepts
- Highlighting only what they need to know for their job